

You are summoned to attend the **Online Meeting of the Parish Council on 12th April 2021 at 7.30pm**
For the transaction of the business stated below. The Public and Press are also invited to attend online.
(See joining instructions at the end of the agenda)

The agenda is as follows:

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 8th March 2021.
5. Matters arising from the minutes
6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
7. Planning: To receive an update report.

(a) Planning applications received:

Ref no:	Address	Proposal
21/00404/HHD	11 Hemplands, Poffley End, Hailey	Demolition of existing side and rear extensions. Erection of single rear and two storey side extensions

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/03317/FUL	Land west of Hailey Rd, Witney	Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works	Object
20/02855/FUL	Delly End Farm, Delly End, Hailey	Replacement building to provide ancillary carers accommodation	No objection
21/00170/HHD	Bungalow Bird in Hand, White Oak Green	Construction of open oak porch canopy to front elevation	No objection

(c) Decisions made:

Ref no:	Address	Proposal	Decision
21/00223/FUL	1 Yorke Cottages, New Yatt Road, Witney	Temporary siting of caravan for owner occupation, while improvement works to dwelling carried out	PC- No objection WODC- Approved

(d) North Witney development

8. Request from Gardening Club for permission to use Recreation Ground for plant sale on 23rd May
9. To review:
 - (a) Financial Regulations
 - (b) bank mandate (to include standing orders and direct debits)
10. To authorise list of due payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation, including:
 - i. Clerk's salary/PAYE/pension
 - ii. Stationery
 - iii. Grounds maintenance
11. To authorise donations as per 2021-22 budget:
 - i. Hailey Herald
 - ii. Community Woodland
 - iii. St John's Church
 - iv. Hailey Festival (if running)

12. To consider PC involvement in 'Great Big Green Week' in September

13. **Village Hall** (Cllr Ann Gibson)

(a) Village Hall Management Committee

(b) Village Hall lease

14. **To receive a Neighbourhood Policing Report** (Cllr Andy Smith)

15. **Amenities:** (Cllr Ann Gibson)

(a) **Playground:**

(i) Routine recorded inspection of play equipment

(ii) To consider provision of additional litter bins

(b) Sale of Wood Green

(c) Registration of Parish Council land with Land Registry.

(d) To consider permissions and charges for use of recreation ground:

i. sports teams

ii. commercial activities

iii. children's activities

(e) To consider cancelling match fees owed by Hailey Football Club for season due to Covid-19

(f) Update on installation of defibrillator at New Yatt

16. **Highways and Traffic:** To receive update reports. (Cllr Andy Smith)

(a) Windrush Valley Traffic Working Group

(b) To consider extending warranty for defibrillator

(c) VAS signs

(d) Update on Flooding Working Group

(e) Update on Gigaclear

17. **Environment** (Cllr Michael Drew)

(a) Burial Grounds

i. Update on repair of wall at Old Burial Ground

(b) Footpaths

(c) Grass cutting

(d) Trees

(e) Update on repair of sign at Delly Pool

18. **Allotments (including Allotments for Labouring Poor Charity)** (Cllr Ann Gibson)

(a) Update on water supply at Poffley End allotments

i) To authorise cost of skip on Hemplands from ALP account

(b) To agree positioning of sheds at new plots at Hemplands

(c) Update on renewal of substation lease

19. **Finances and Administration:**

(a) **Payments received:**

OCC	Councillor Priority Fund	£256.49
SSE	Wayleaves	£169.14

(b) **Accounts for authorisation and payment:**

Lisa Wilkinson	Clerk's March net salary	£535.14
	Expenses/Allowance	£29.74
	Total:	£564.88
Nest	Clerk's pension (Direct debit)	£40.18
HMRC	Income tax (month 12)	£15.80
OALC	Membership renewal	£241.12
Community First	Membership renewal	£70.00
Nsprint.net	Neighbourhood Watch signs	£156.30
Sound Gear (Repay A. Smith)	Radar Gun	£169.00
Shenzhen (Amazon) (Repay A. Smith)	Protective case for Radar Gun	£19.29
London General Insurance (Repay A. Smith)	Accidental damage for Radar Gun	£12.09

Expert Workwear Ltd (Repay A. Smith)	High Visibility vests x6	£45.00
Amazon EU (Repay A. Smith)	Batteries (pack of 6) for Radar gun	£17.60
JAG Trees	Tree survey January 2020	£300.00
Netwise UK	Domain renewal	£20.00

(c) Hailey Parish Council bank balances

To 31st March 2021	
Unity Trust Current Account	£5,508.74
Unity Trust Deposit account	£18,697.77
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	£12,219.65
Allotments for Labouring Poor COIF deposit account	£32,747.47

(d) To arrange date of Annual PC meeting in May and PC meeting in June**(e) To authorise Hailey PC accounts for Financial year 2020-21****(f) To authorise Allotments for Labouring Poor accounts for Financial Year 2020-21****(g) To authorise Joan Smith Educational Charity accounts for Financial Year 2020-21****(h) To authorise allocated reserves****20. Correspondence received**

- Complaints about noise from weekend shooting

21. Other Items to Note**22. Dates of Parish Council meetings 2021-22:**

Tbc

Tbc*

Monday 12th July 2021Monday 9th August 2021

Finance and Planning only

Monday 13th September 2021*Monday 11th October 2021Monday 8th November 2021Monday 13th December 2021*Monday 10th January 2022Monday 14th February 2022Monday 14th March 2022*

* denotes Joan Smith Educational Charity meetings

Clerk to the Council**Lisa Wilkinson**

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.

Remote meetings due to Coronavirus pandemic:

The Government has introduced new temporary legislation enabling PCs to hold remote meetings.

The public are still invited to these meetings. If you would like to join, then please click on the Zoom link below

There will be a public time item for your views to be heard. The rest of the time, the PC asks that you mute yourself so there is no extra background disturbance.

Join Zoom Meeting

<https://us02web.zoom.us/j/3591751596>

Meeting ID: 359 175 1596

